

**U.S. DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, DC 20250**

**SECRETARY'S MEMORANDUM 1077-001
March 26, 2021**

Office of Property and Fleet Management Name Change

1. PURPOSE

The purpose of this Memorandum is to rename the Office of Property and Fleet Management to align with the Administration's environmental focus.

2. AUTHORITY

Actions ordered under this Memorandum are taken using the authority of the Secretary to reorganize the Department under section 4(a) of *Reorganization Plan No. 2 of 1953* (5 U.S.C. App.; 7 U.S.C. 2201 note).

3. ACTIONS ORDERED

The Office of Property and Fleet Management (OPFM) is renamed the Office of Property and Environmental Management (OPEM). OPEM is hereby delegated all functions previously carried out by OPFM related to real and personal property, fleet, materials, sustainability, climate change, and environmental management. This includes developing policy and providing oversight for USDA-owned and leased property, and owned and leased vehicles.

4. INCIDENTAL TRANSFERS

The Assistant Secretary for Administration, the Chief Financial Officer, and the Director, OBPA, are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

5. EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum shall remain in full force and effect.

6. EFFECTIVE DATE AND TERMINATION

This Memorandum is effective March 26, 2021 and will remain in effect for 1 year from the effective date, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this Memorandum.

/s/ THOMAS J. VILSACK
SECRETARY OF AGRICULTURE