

**U.S. DEPARTMENT OF AGRICULTURE  
OFFICE OF THE SECRETARY  
WASHINGTON, DC 20250**

**SECRETARY'S MEMORANDUM 1076-032  
September 13, 2019**

**Office of Safety, Security and Protection**

**1. PURPOSE**

This Memorandum establishes an Office of Safety, Security and Protection (OSSP) within Departmental Administration.

**2. AUTHORITY**

This Memorandum uses the authority of the Secretary to reorganize the Department under Section 4(a) of *Reorganization Plan No. 2 of 1953* (5 U.S.C. App.; 7 U.S.C. 2201 note).

**3. ACTIONS ORDERED**

- a. This Memorandum establishes OSSP as an office within Departmental Administration. OSSP will be headed by the Chief Security Director, who will report to the Assistant Secretary for Administration.
- b. This Memorandum establishes a Deputy Chief Security Director, who will report to the Chief Security Director. The following delegation of authority is made to the Deputy Chief Security Director, to be exercised only during the absence or unavailability of the Chief Security Director: Perform all the duties and exercise all the powers which are now or which may hereafter be delegated to the Chief Security Director.
- c. The delegations of authority at 7 CFR § 2.95 (b)(7), previously delegated to the Director, Office of Homeland Security, concerning the protection of physical facilities, including the review and provision of physical security assessments, are transferred to the Chief Security Director, OSSP.
- d. The delegations of authority at 7 CFR § 2.96 (a)(3), previously delegated to the Director, Office of Operations, concerning the management and maintenance of a comprehensive physical security program at USDA facilities in the National Capital Region, are transferred to the Chief Security Director, OSSP.
- e. The authority of the Secretary under § 12520 of the *Agricultural Improvement Act of 2018* (7 U.S.C. § 2279k) to manage the Secretary's protective detail, previously

delegated to the Assistant Secretary for Administration under Secretary's Memorandum 1076-030, *Implementation of the Agriculture Improvement Act of 2018*, is further delegated to the Chief Security Director, OSSP.

#### 4. INCIDENTAL TRANSFERS

The Assistant Secretary for Administration, the Chief Financial Officer, and the Office of Budget and Program Analysis are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

#### 5. EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum will remain in full force and effect.

#### 6. EFFECTIVE DATE AND TERMINATION

This Memorandum will take effect on October 13, 2019, and will remain in effect for one year from the effective date, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this Memorandum.

/s/ SONNY PERDUE  
SECRETARY OF AGRICULTURE