

**UNITED STATES DEPARTMENT OF AGRICULTURE**  
**OFFICE OF THE SECRETARY**  
WASHINGTON, D.C. 20250

April 8, 2014

**SECRETARY'S MEMORANDUM 1076-007**

**Realignment of the Office of Small and Disadvantaged Business Utilization; Designation of the Director of Small and Disadvantaged Business Utilization**

1. PURPOSE

The purpose of this Memorandum is to realign the Office of Small and Disadvantaged Business Utilization ("OSDBU") and to designate the Director, OSDBU as the Department's Director of Small and Disadvantaged Business Utilization.

2. ACTIONS ORDERED

- a. OSDBU will be headed by a Director who will report directly to the Secretary or Deputy Secretary.
- b. The Assistant Secretary for Administration will provide administrative supervision of OSDBU, including infrastructure support.
- c. The Director, OSDBU is designated as the Department's Director of Small and Disadvantaged Business Utilization.

3. INCIDENTAL TRANSFERS

The Assistant Secretary for Administration and the Chief Financial Officer are authorized to approve such transfers of funds, personnel, employment authority, space, records, property, and incidentals as may be necessary to implement the provisions of this Memorandum.

4. EXISTING DIRECTIVES

Prior delegations of authority, administrative regulations, and other directives not inconsistent with the provisions of this Memorandum shall remain in full force and effect.

5. EFFECTIVE DATE AND TERMINATION

This Memorandum is effective immediately and will remain in effect for one year from the effective date, or until such earlier time as the Department's published delegations of authority have been revised to incorporate the provisions of this Memorandum.

/s/  
Secretary