



CLASSIFIED STAND-ALONE COMPUTER USER ACCOUNT TERMINATION		
SECTION 1 USER DATA <i>(To be completed by the System Owner or Requestor)</i>		
1. Last Name	2. First Name	3. Middle Initial
4. Rank/Title	5. User ID	6. Email Address (Unclassified)
7. Contact Number	8. Department	9. Agency/Office
10. Site Address		
11. City	12. State	13. Zip Code
SECTION 2 CLASSIFIED COMPUTER INFORMATION <i>(To be completed by the System Owner)</i>		
14. Classified System Registration Number		
15. System Owning Agency	16. System Owner	
17. Reason for Account Termination	Access no longer required Employment Ended Clearance suspended / revoked	
18. Effective Date of Account Closure _____		
19. Agency ISC (Printed Name)	20. Agency ISC Notified Yes No	
21. Comments		
I hereby give permission to deactivate the user account for the named individual listed in Section 1, from the computer listed in Section 2.		
22. System Owner (Printed Name)		
23. Signature	24. Date	
SECTION 3 DEACTIVATION CERTIFICATION <i>(To be completed by the System Administrator)</i>		
I have removed the user account in accordance with the technical controls specified in the MSSP.		
25. Printed Name		
26. Signature	27. Date	