

OCIO FITARA Management Process Improvement: CXO Integration Design as of 9/20/16

Agency: USDA OCIO

Project Champions:

Jonathan Alboum, USDA CIO
Michael Scuse, Acting Deputy Secretary

PIC Representative:

Flip Anderson, FITARA Operations Officer

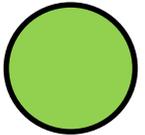
Partners/Stakeholders: USDA and Agency CXOs

Strategic Goal: Management Initiative - Improve USDA services in support of people, processes and information. Develop and implement streamlined processes that enable sound IT investment decisions and risk management. Experience cost and time savings when processes are optimally designed so that less time is spent resolving and clarifying policies and procedures.

Strategic Objective: To establish a streamlined effective process to ensure effective acquisition and use of technology.

Performance Goals: Reduce the length of time from policy development to process implementation with respect to IT acquisitions. Adjust processes timely.

Overall:



Project End date:
12/15/2016

Project Update

Major Objectives/Outcomes:

	<u>Start Date</u>	<u>End Date</u>	<u>% Complete</u>
Executive briefing on SPI to DCIO and CIO	7/20/16	7/31/16	100%
Develop project charter	7/20/16	9/20/16	100%
Assign work tasks associated with August OMB Deliverable(s) and submit to OMB	7/20/16	8/30/16	100%
Green Belt training for FITARA staff	7/20/16	9/30/16	100%
Publish FITARA DR	7/20/16	9/30/16	100%
Evaluate FITARA process results per scorecards (e.g., OMB) and make adjustments as necessary	7/20/16	9/30/16	60%
Identify CXO processes, policies, and procedures for pushing guidance down to agencies and staff offices	7/20/16	10/30/16	50%
Analyze existing processes, procedures, policies at the agency and staff office level	7/20/16	12/15/16	20%
Recurring monthly meeting to update SPI FITARA Work Group	7/20/16	12/15/16	40%
Implement defined process at agency CXOs and CIOs	7/20/16	12/15/16	10%

Achievements (last 30 days):

- Submitted OMB August Milestones and Actions 2016 Deliverable.
- Published FITARA Departmental Regulation (DR).
- Draft FITARA Concept of Operations awaiting DepSec approval and signature.
- Coordinated update of Process Data Analysis document to update USDA processes.
- Developed the draft Internal OCIO Reprogramming Standard Operating Procedures (SOP). Coordinating and awaiting comments from division level.
- Coordinated draft Risk Management Plan and adjudicated comments.
- FITARA staff completed Green Belt training.
- Developed USDA FITARA Document Inventory to document all current

Next Steps (next 30 days):

- Publish FITARA CONOPS, upon DepSec approval.
- Finalize and publish the OCIO Reprogramming Standard Operating Procedures (SOP), upon Executive Officer, EM, OCIO approval.
- Seek approval of FITARA Project Charter.
- Add agency and staff office current and draft processes, policies, and procedures to the USDA FITARA Document Inventory to build initial analysis.

Challenges:



Significant Delays (>30 days or work stop)



Minor Delays (<30 days)



On/Ahead of Schedule



Complete