

**CORPORATE SYSTEMS CHANGE REQUEST (CR)**

INFORMATION TO BE PROVIDED BY CONFIGURATION MANAGER (CM)				
1. CR#:		2. Date Request Logged:		3. CCB Review Date:
4. CR Status: <input type="checkbox"/> Open <input type="checkbox"/> Closed			5. Date Status was revised:	
INFORMATION TO BE PROVIDED BY ORIGINATOR				
6. Name		7. Phone No.:		8. Organization:
9. Date Created:				
10. Associated CR#/Trouble Ticket#:	11. Category: <input type="checkbox"/> System Mod <input type="checkbox"/> Data Fix <input type="checkbox"/> Deviation <input type="checkbox"/> Waiver	12. Priority: <input type="checkbox"/> Routine <input type="checkbox"/> Urgent <input type="checkbox"/> Mandated <input type="checkbox"/> EMERGENCY	13. Severity: <input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> Critical	14. Change Type: (IAS) <input type="checkbox"/> System Setup <input type="checkbox"/> COTS <input type="checkbox"/> Hardware <input type="checkbox"/> OS <input type="checkbox"/> Software <input type="checkbox"/> Document
15. System:			16. Requested Implementation Date:	
17. Title:				
18. Description of Proposed Change:				
19. Benefit and/or Justification:				
20. Impact if Not Approved:				
INFORMATION TO BE PROVIDED BY THE TECHNICAL LEAD				
21. Technical Lead:		22. Date:		23. Phone No.:
24. Person Assigned:		25. Requirements Analyst:		26. System Version/Release:
27. Impact Statement (Note any/all system downtime):				
28. Level of Effort/Time Estimate:			29. Projected Start Date:	30. Projected End Date:
31. Configurable Items (CIs) Affected:				
ENGINEERING REVIEW BOARD (ERB) RECOMMENDATION (Optional)				
32. Disposition: <input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Withdrawn				
33. ERB or Technical Comments:				
34. Authorizing Signatures				
				Date:
				Date:
CONFIGURATION CONTROL BOARD (CCB) RECOMMENDATION				
35. Disposition: <input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Deferred <input type="checkbox"/> Withdrawn				
36. Target Release:	37. Release/Implementation Date:		38. Approved Priority: <input type="checkbox"/> Routine <input type="checkbox"/> Urgent <input type="checkbox"/> Mandated <input type="checkbox"/> EMERGENCY	
39. Comments:				
40. Authorizing Signature(s)				
			Date:	Date:
			Date:	Date: